

MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS HELD
NOVEMBER 15, 1994

*Board
Approval
12/06/94*

A regular meeting of the Board of Directors of the Cedarpines Park Mutual Water Company was held in the company office 21853 Crestforest Drive, Cedarpines Park, CA, at 6:08 P.M. Present were Directors Fawley, Friedman, Brumfield, and Hull; Field Operations Manager Dilley, and Office Manager Barker. Guests were John Egan and Dennis Barton of John Egan and Associates. Director Fisher was unable to attend.

Engineer John Egan reviewed his engineering services proposal with the Board. Three priority items were developed by the Board (1) have Egan meet with former General Managers' Perry Dahlstrom and Gary Forth to review our water system data, (2) have Egan submit all necessary application requirements to Farmer's Home Administration by 12/31/94, and (3) when developing the engineering report maximize the actual system improvements so shareholders can receive the most "physical" benefits from the improvements. After the engineering report is submitted to the Farmers Home Administration the company staff should be used to lessen the future overall costs.

Office Manager Barker was instructed to contact Attorney Riddell and Jeff Hayes to discuss CEQA (California Environmental Quality Act) as it pertains to our loan/grant application. That information will be given to John Egan. President Fawley will talk to Forestry about improvements in our Big Tank area.

Office Manager Barker informed the Board 2137 shares needed to be represented to decide on the loan/grant program. To date, 2316 shares are represented, 179 more than was needed. The vote was: 2198 shares (95%) in favor and 118 shares (5%) against pursuing the loan/grant.

On a motion by Hull, seconded by Friedman, and unanimously carried, the Board resolved to hire John Egan and Associates to prepare the preliminary engineering report for the Farmer's Home Administration loan/grant application as discussed and reviewed at this meeting.

Field Operations Manager Dilley and Engineer Barton will review unaccounted for water loss in our system. The review results will be given to the Board at the December 6th Board meeting.

To proceed with the engineering report, Egan and Associates will need (1) actual pictures of the inside of our tanks as taken by Harper and Associates, (2) actual hydrant flow testing information, (3) continued support by company staff and President Fawley, (4) meetings with former company employees Perry Dahlstrom and Gary Forth as soon as possible, and (5) a tour of the company's facilities.

President Fawley informed the Board CSA#18 is trying to have a Board meeting in 2 weeks. At that meeting he will inform the Road Department that when the pipelines are replaced they will need protection from the grading of the dirt roads.

On a motion by Hull, seconded by Brumfield, and carried (Friedman abstained) the Board amended and accepted the November 1st Minutes.

Office Manager Barker presented the September financial statements. Director Brumfield suggested a change in the graph depicting actual versus proposed yearly costs. Office Manager Barker will change the graph for the next financial statement. On a motion by Brumfield, seconded by Friedman, and unanimously carried, the Board accepted the Treasurer's Report for September 1994; resolved to pay the monthly bills and ratified those bills already paid.

Office Manager Barker informed the Board additional information on our current insurance carrier has been received. In order for the Board to review the coverage, an insurance review is scheduled for the January 3rd Board meeting.

The Board agreed to review at the next meeting possible improvement projects to complete before funding is received from the Farmers Home Administration.

Field Operations Manager Dilley informed the Board of 2 bids he has received to cut down a tree that is endangering our Upper Burnt Mill site. President Fawley will get a third bid and discuss it with him.

Field Operations Manager Dilley informed the Board a bid for portable two-way radios has been received. That bid will be discussed at the next regular meeting.

To insure the correct usage of the 2 fire hydrants within the Mozumdar Temple boundary, Field Operations Manager Dilley and President Fawley suggested a detector-double check valve backflow prevention assembly be installed on our side at the fire hydrant just before the gated boundary. President Fawley asked the Board to explore the possibility of providing domestic water to the Mozumdar camp in an emergency situation only. The Board agreed to discuss it at a later meeting.

On a motion by Hull, seconded by Friedman, and unanimously carried the Board resolved to have a detector-double check valve backflow prevention assembly installed on the last hydrant on Mozumdar Drive. Approximate cost for labor and material is \$3000.

The next regular Board meeting is scheduled for December 6th.

There being no further business to come before the Board the meeting adjourned at 8:30 P.M.

Lois M Barker
Secretary