

MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
HELD NOVEMBER 1, 1994

*Board
Approved
11/15/94*

A regular meeting of the Board of Directors of the Cedarpines Park Mutual Water Company was held in the company office, 21853 Crestforest Drive, Cedarpines Park, CA, at 6:08 P.M. Present were Directors Fawley, Hull, Brumfield, and Fisher; Field Operations Manager Dilley and Office Manager Barker. Vice-President Friedman was unable to attend.

On a motion by Hull seconded by Fisher and unanimously carried, the Board resolved to amend and accept the October 18th Minutes.

Office Manager Barker informed the Board 1561 shares have voted on the loan/grant program to date. Currently 96% of the shares are in favor of proceeding with the Farmers Home Loan/Grant program. We need a total of 2137 shares to vote on the proposal.

President Fawley reviewed the October 25th meeting with Engineer John Egan with the Board. John Egan will attend the November 15th Board meeting.

The Board instructed Office Manager Barker to (1) confirm the December 31st application deadline with the Farmers Home Administration, (2) prepare a checklist for the application process, and (3) continue tracking the expenses incurred for processing the application.

The Board instructed Field Operations Manager Dilley to prepare an outline of proposed improvement projects not in the current Master Plan. Some of the items to include are the upgrading of the Coon Turn pumping facilities, upgrading the Burnt Mill pump line, and installing generator hookups at Coon Turn, Sawpit, Ferncrest, and Jobs Peak.

Office Manager Barker presented 22 accounts that have not paid the current membership fee after receiving certified letters requesting payment. On a motion by Brumfield, seconded by Hull, and unanimously carried, the Board cancelled the 22 accounts with 57 shares for nonpayment of the 1994 - 1995 membership fee. Those accounts will now be sent a letter informing them their shares have been cancelled and how the shares can be reinstated.

Office Manager Barker informed the Board she would like to hire Terri Tharp for \$500 to apply to the State of California for a reimbursement of expenses we have incurred for cleaning our shop area of hazardous wastes. On a motion by Fisher, seconded by Brumfield, and unanimously carried, the Board resolved to hire Terri Tharp to proceed with the State Superfund application.

Field Operations Manager Dilley informed the Board (1) 3 eyewash stations have been installed. (2) 3 main line leaks have been repaired. (3) 3 new services were installed. (4) 1 fire hydrant was repaired. (5) 53 guard posts were installed and 50 more need to be ordered. (6) The new Upper Burnt Mill suction tank is 95% completed. (7) New tires were

purchased for the Dodge. (8) In October 1993 our wells produced 71.37 gpm and we did not use any CLAWA water. (9) In October 1994 our wells produced 52.30 gpm and we used 1.15 gpm of CLAWA water. (10) No rainfall was recorded for October 1993 but 3.38" of rain fell in October 1994. (11) Production and consumption figures will be available at the next Board meeting.

The Board discussed how to protect our investment in replacement pipelines in dirt roads. President Fawley will talk to Maureen Mann, Chairperson of CSA#18 and Vivian Null, Jon Mikols aide, about pipeline protection, and if necessary, invite them to the November 15th Board meeting.

President Fawley informed Field Operations Manager Dilley about several exposed service lines on Mozumdar Drive. Field Operations Manager Dilley will take care of the service lines.

President Fawley suggested to Field Operations Manager Dilley to coordinate the purchase of new pressure tanks at Jobs Peak with Engineer Egan.

President Fawley and Field Operations Manager Dilley will coordinate their time to look for an emergency generator.

On a motion by Hull, seconded by Brumfield, and unanimously carried, the Board resolved to amend and adopt Sections 1 - 4 of the Employee Policy as revised on November 1, 1994.

The Board requested more information on sick leave before any changes are made in Section 5 of the Employee Policy.

There being no further business to come before the Board, the meeting adjourned at 8:08 P.M.


Secretary